



## Section 7: Inspection and Auditing

### 1. Inspection and Audit Program

- 1.1 If requested by EQ, contractors will establish an inspection and audit program to help eliminate unsafe practices by their employees, establish a hazard-free workplace, and protect the environment.
- 1.2 The inspection and audit program reaffirms the contractor's responsibility for the actions of their employees as originally assigned under the General Duty Clause Provision of the Occupational Safety and Health Act of 1970 (revised). The exercise of these responsibilities by contractors is an effective deterrent to accidents arising from unsafe acts or conditions.

### 2. Inspection and Auditing Procedures

- 2.1 Control of workplace safety is achieved only when each contractor fulfills contractual and statutory responsibilities by implementing practical steps to maintain safe, healthy, and environmentally sound work practices and conditions.
- 2.2 Contractors are responsible for conducting continual monitoring of their operations to ensure that they are aware of the probable sources of potential injury, illness, or loss due to unsafe acts or conditions.
- 2.3 Contractors must continually monitor and audit the performance of subcontractors and their supervisors. Contractors must notify subcontractors if unsafe practices are observed.
- 2.4 Contractors must appropriately plan the procedures to be followed for each operation. Personnel chosen to perform a planned operation must be trained in all aspects of the procedure, including emergency actions to be taken in the event of a mishap.
- 2.5 In addition to inspections conducted by the contractor, EQ representatives such as insurers or EHS personnel may conduct inspections and audits. Contract activities could also be subject to periodic inspection by OSHA compliance officers. Contractors shall respond in writing to EQ on actions taken on all safety audit findings.
- 2.6 If OSHA compliance officers visit an EQ site, they will be escorted by the EQ EHS manager. The appropriate contractors will then be notified so that an opening conference may be conducted. If the inspection is to occur on EQ property, EQ will organize the inspection in accordance with OSHA regulations. Contractors must forward copies of OSHA inspection reports and citations received by the contractor to EQ. The contractor must post citations as required by OSHA.
- 2.7 Contractors must notify EQ in writing of the existence of hazardous conditions, property, or equipment in work areas that are not under the contractor's control. It is the contractor's responsibility to take necessary precautions against injury until such hazards are removed.
- 2.8 The contractor's equipment must be used, inspected, and maintained as directed by this manual, the manufacturer's instructions, and by applicable federal and state safety, health, and environmental regulations. If a conflict exists, the more stringent requirement takes precedence.

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